

NORTH LONDONDERRY TOWNSHIP

BOARD OF SUPERVISORS Semi-Annual Road Inspection Meeting

April 1, 2026

The semi-annual road inspection meeting of the North Londonderry Township Board of Supervisors was called to order at 3:00 p.m. on April 1, 2026 by Chairman Buckfelder in the Township Municipal Building. Others attending were Supervisors James Hartman and Michael Salvo, Manager Michael Booth, Assistant Manager Kristopher Troup, Roadmaster John Dubbs, Assistant Roadmaster Brian Grumbine, WWTP Superintendent Eric Stokes, and Secretary/Treasurer Lisa Daubert. Two (2) visitors were present.

Chairman Buckfelder called for questions or comments from the public on the agenda items for this meeting. None were received.

Minutes from the previous meeting of March 16, 2026 were approved as presented on motion by Hartman, seconded by Salvo. All in favor.

On motion by Salvo, seconded by Buckfelder, the Supervisors made the following appointment. All in favor.

Voting Delegate – 2026 State Convention James E. Hartman

The Supervisor's reviewed a Letter of Understanding from the PA Department of Community & Economic Development (DCED) to proceed with a fire study for the following municipalities:

North Londonderry Township	Palmyra Borough
East Hanover Township	Jonestown Borough
South Londonderry Township	Union Township

On motion by Hartman, seconded by Salvo, the Supervisors approved the signing of the DCED Letter of Understanding. All in favor.

Manager's Report

No Report

Assistant Manager's Report

Assistant Manager, Kristopher Troup noted the Township will be meeting with the Department of Environmental Protection (DEP) and the Township Engineers, GHD Inc. to conduct the MS4 – Pollution Reduction Plan audit and discuss future projects.

Assistant Manager Troup remarked a meeting will be held on April 10th with Landmark Homes to discuss deeds for the dedication of streets/utilities. Lebanon County Planning Department and Township Solicitor Andrew Morrow will be present to participate in the discussions.

Assistant Manager Troup spoke of an "AI" program for analyzing public works assets in regards to signs, roads etc. Currently the City of Lebanon and North Cornwall Township utilize the software.

On motion by Salvo, seconded by Hartman, the Supervisors approved the Assistant Manager's report. All in favor.

Roadmaster's Report

Roadmaster John Dubbs spoke of the noted routine repairs including crack/curb sealing will be performed as weather and time permit.

Roadmaster Dubbs remarked the Spring Leaf Collection will be completed this week. Also, street sweeping will be performed six (6) times by the Borough of Palmyra. They will exchange one week of services for accepting their leaves at the Township's compost site. The other five (5) weeks will be contracted with the Borough at the rate of \$3,000.00 per week.

It was noted thirteen (13) actionable winter storms saw the use of 407 tons of salt and 33,506 gallons of brine.

The 2026 Sewer Line Maintenance Program will provide the cleaning and televising of Area 6 as noted on the Master Plan.

The wet wells are being cleaned as needed by Utility Services Group and the pump station generators were inspected in January by Penn Power. The sampling schedule will continue as previously arranged with Southern Petroleum Laboratories, Inc. (SPL - formerly Suburban Testing Labs). The staff continues to monitor and maintain all facets of the sewer collection system. The annual Pump Station inspections were performed by GHD Inc. in January. Recommendations will be addressed accordingly.

On motion by Salvo, seconded by Hartman, the Supervisors approved the Roadmaster's report. All in favor.

WWTP Superintendent's Report

Superintendent Eric Stokes remarked several replacements have been completed; the original WEG motor on Aeration Blower #3, half of the skimmer material on Clarifier #2, the cloth filter material on the seventy-two (72) spare frames of the Final Effluent filters, the automatic sludge waste valve on Filter #1, and the Muffin Monster grinder in the main pump station – this is the 3rd grinder since 2012.

Superintendent Stokes noted the 2026 WET testing requirement will be completed in April/May. In addition, Keystone Engineering will be supplying a quote for an upgrade to the SCADA alarm system. The current system is no longer supported.

Superintendent Stokes mentioned the average flows through the WWTP have been steady since 2020. The Palmyra Borough average flow is 47.10% and the Township's average flow is 52.90%.

On motion by Salvo, seconded by Hartman, the Supervisors approved the WWTP Superintendent's report. All in favor.

Other Business

James Mentzer, LebTown representative asked the Supervisors if they have been approached about the use of water expending from the WWTP for possible utilization at a data center. The Supervisors and staff noted there has been no such inquiry.

There being no other business, the meeting was adjourned at 3:25 p.m.

Secretary

