

# **NORTH LONDONDERRY TOWNSHIP**

## **BOARD OF SUPERVISORS**

December 15, 2025

The regular meeting of the North Londonderry Township Board of Supervisors was called to order at 7:00 p.m. on December 15, 2025 by Chairman William Buckfelder in the Township Municipal Building. Others attending were Supervisors James Hartman and Michael Salvo, Solicitor Andrew Morrow, Manager Michael Booth, Assistant Manager Kristopher Troup, Sergeant Thomas Hentz, and Secretary/Treasurer Lisa Daubert. Five (5) visitors were present.

Chairman Buckfelder called for questions or comments from the public on the agenda items for this meeting. None were received.

Minutes from the previous meeting, November 17, 2025 were approved as presented on motion by Salvo, seconded by Hartman. All in favor.

The Treasurer's Report for period ending November 30, 2025 was accepted on motion by Hartman, seconded by Salvo. All in favor.

The Police Report for November 2025 was accepted on motion by Hartman, seconded by Salvo. All in favor. Sergeant Thomas Hentz noted the Police Reports have been placed on the Township's website and a copy was placed in the Police Department's lobby for public viewing. Sergeant Hentz stated the two officer candidates have started the completion of several tests for becoming patrolmen. He noted they will begin with the Township on January 12, 2026.

Manager Michael Booth reported the Planning Commission met on December 15, 2025 to review a Land Development Plan for Delta-T PHC. The plan proposes to convert the home into an office and add a 4,000+ sq. ft. shop/storage facility. The Planners are recommending the Board of Supervisors approve the plan with the condition the plan receive the seal of a registered surveyor. A motion was made by Salvo, seconded by Hartman, the Supervisors approved the Delta-T PHC Land Development Plan under the condition the plan receives the seal of a registered surveyor. All in favor.

Invoices were approved as presented on motion by Hartman, seconded by Salvo. All in favor.

On motion by Salvo, seconded by Hartman, the Supervisors made the following appointments. All in favor.

Township Authority	William C. Buckfelder	5 year term
Planning Commission	James E. Hartman	4 year term
Planning Commission	David G. Burris	4 year term
Zoning Hearing Board	Deborah A. Buckfelder	3 year term
Zoning Hearing Board-Alt.	Allen Stuart	3 year term
Palmyra Public Library	Deborah A. Buckfelder	2 year term
Township Auditor	Steven M. Derr	1 year term
Bldg. Code Appeals Board	Rick Horst	1 year term
Bldg. Code Appeals Board	Patrick P. Brewer	1 year term
Bldg. Code Appeals Board	Carrie Boyer	1 year term
Bldg. Code Appeals Board-Alt.	Joseph S. Connor	1 year term

Resolution No. 12-15-2025 (2026 Real Estate Tax) was adopted on motion by Hartman, seconded by Salvo. All in favor.

Resolution No. 12-15-2025A (2026 Street Light & Fire Hydrant Assessments) was adopted on motion by Hartman, seconded by Salvo. All in favor.

Resolution No. 12-15-2025B (Sewer Fee Schedule) was adopted on motion by Salvo, seconded by Hartman. All in favor.

On motion by Hartman, seconded by Salvo, the final adoption of the 2026 Budget was approved. Chairman Buckfelder asked for any discussion or questions of the public. He noted the budget had an increase in the Fire Company incentive line item. Chairman Buckfelder thanked the Fire Company on behalf of the residents and Board of Supervisors. No further discussion was held. Final vote was taken. All in favor.

The Supervisors spoke of pursuing the possibilities of paying off North Londonderry Township's portion of the Fire Company Station debt/mortgage. A motion was made by Hartman, seconded by Salvo, to request the staff collect the information to pay off North Londonderry Township's portion of the Fire Company mortgage. All in favor.

The Supervisors reviewed a request to reduce the speed on Gravel Hill Road. Manager Booth noted the Township will contact PennDOT, who would perform a traffic study of the area at no cost to the Township and supply a report on their findings noting the validity of a possible speed reduction. A motion was made by Salvo, seconded by Hartman. All in favor.

The Supervisors received a request from the Palmyra Area School District to change the Palmyra/Campbelltown Road speed zone flasher mechanism to start flashing at 2:40 p.m. for 30 minutes instead of 2:45 p.m. Manager Booth noted the Police Department surveyed the area for several days and noted the 2:45 p.m. flashing time is appropriate. He noted the flasher is to assist the pedestrian traffic not the motorists and according to the Police Department the pedestrian students are not arriving at the

crossing area prior to 2:45 p.m. A motion was made by Hartman, seconded by Salvo, to deny the request to change the timing of the speed zone flasher on Palmyra/Campbelltown Road; thus, the timing would remain as is at 2:45 p.m. for 30 minutes. All in favor.

Deborah Buckfelder, Township Representative – Palmyra Public Library Board submitted a monthly report. A copy of the report is on file for public viewing. Mrs. Buckfelder remarked the Hershey Symphony donated year-round symphony tickets to be raffled off by the library.

There being no other business, the meeting was adjourned at 7:21 p.m.

Secretary