NORTH LONDONDERRY TOWNSHIP

BOARD OF SUPERVISORS

September 15, 2025

The regular meeting of the North Londonderry Township Board of Supervisors was called to order at 7:30 p.m. on September 15, 2025 by Chairman William Buckfelder in the Township Municipal Building. Others attending were Supervisors James Hartman and Michael Salvo, Solicitor Andrew Morrow, Manager Michael Booth, Assistant Manager Kristopher Troup, Chief Kevin Snyder, and Secretary/Treasurer Lisa Daubert. Eight (8) visitors were present.

Chairman Buckfelder called for questions or comments from the public on the agenda items for this meeting. None were received.

Minutes from the previous meeting, August 18, 2025 were approved as presented on motion by Hartman, seconded by Salvo. All in favor.

The Treasurer's Report for period ending August 31, 2025 was accepted as presented on motion by Salvo, seconded by Hartman. All in favor.

The Police Report for August 2025 was accepted as presented on motion by Hartman, seconded by Salvo. All in favor. Chief Kevin Snyder noted the Police Reports have been placed on the Township's website and a copy was placed in the Police Department's lobby for public viewing. Chief Snyder noted the Penn State Health Medical Group on Park Drive will host the drive-through "National Prescription Drug Take Back" day on Saturday, October 25th from 10:00 a.m. until 2:00 p.m.

Manager Michael Booth reported the Planning Commission met on September 15, 2025 reviewed a Preliminary/Final Subdivision & Land Development Plan for Clifford Harro. The plan proposes to divide a 5.176-acre single-family residential lot from a 16-acre lot owned by Clifford Harro on the north side of Edison Road. The subdivision will include a sewage facilities planning module exemption.

Manager Booth noted the PA Department of Community & Economic Development, Governor's Center for Local Government Services will perform a fire study for the area fire services at no cost to the municipalities. A motion was made by Salvo, seconded by Hartman to participate in the fire study. All in favor.

Invoices were approved as presented on motion by Hartman, seconded by Salvo. All in favor.

Resolution No. 09-15-2025 (Appoint 2025 CPA – Brown Plus) was adopted on motion by Salvo, seconded by Hartman. All in favor.

On motion by Hartman, seconded by Salvo, the Supervisors authorized Michael D. Booth, Township Manager, to sign the 2025 CPA Audit Agreement. All in favor.

The year 2026 Minimum Municipal Obligations for the Police, Non-Uniform, and 401(a) Pension Plans, as prepared by Manager Booth, were reviewed by the Supervisors. Motion to approve the 2026 Minimum Municipal Obligations and to authorize Manager Booth acting as Chief Administrative Officer to sign the forms was made by Hartman, seconded by Salvo. All in favor.

The Supervisors reviewed the Preliminary/Final Subdivision & Land Development Plan for Clifford Harro consisting of a separation of a 5.176-acre single-family residential lot from a 16-acre lot including a sewage facilities planning module exemption. On motion by Salvo, seconded by Hartman, the Supervisors granted approval of the Clifford Harro Preliminary/Final Subdivision & Land Development Plan including the sewage facilities planning module exemption. All in favor.

Deborah Buckfelder, Township Representative – Palmyra Public Library Board noted the library did not meet this month. Mrs. Buckfelder remarked the "Book Bar" has been a big hit this summer as well as other family programs.

A letter requesting the closing of Hoffer Road for a 5K Race on November 27, 2025 was received from the Palmyra Ice Hockey Club. On motion by Salvo, seconded by Hartman, the Supervisors approved the closing of Hoffer Road for the 5K Race from 7:00 a.m. to 12:00 p.m. on Thursday, November 27, 2025 held by the Palmyra Ice Hockey Club. All in favor.

As recommended by the Lebanon County Chief's Association, on motion by Hartman, seconded by Salvo, the Supervisors designated Friday, October 31, 2025 between the hours of 6:00 p.m. and 8:00 p.m. as Trick-or-Treat Night. All in favor.

Henri Lively, representative of the Western Lebanon County Regional Police Department, was present to invite the Supervisors and Township to join in meetings to create a larger regional police department, which may serve the community more efficiently. He noted a potential cost savings to the Township with a combined effort to organize. Chairman Buckfelder stated he would be willing to attend a meeting to gather more information.

The Supervisors noted the October 1st Road Inspection Meeting will be canceled due to lack of need.

There being no other business, the meeting adjourned at 7:28 p.m.

Secretary