

## Chapter A155

### CABLE TELEVISION FRANCHISE

**[HISTORY: Adopted by the Board of Supervisors of the Township of North Londonderry 5-12-1992 by Ord. No. 91 (Ch. A106 of the 1991 Code); amended in its entirety 12-17-2018 by Ord. No. 187. Subsequent amendments noted where applicable.]**

#### ARTICLE I Definitions

##### § A155-1. Terms defined.

The following terms used in this franchise shall have the following meanings:

**AFFILIATED ENTITY** — Any person(s) or entity(ies) who own or control, are owned or controlled by or are under common ownership or control with Comcast Cable Communications Management, LLC, but does not include affiliates that are not involved in the use, management, operation, construction, repair and/or maintenance of Comcast Corporations Cable Systems.

**BASIC SERVICE** — The service tier that includes at least the retransmission of local broadcast television signals.

**CABLE ACT** — Title VI of the Communications Act of 1934, as amended by the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competitive Act of 1992 and the Telecommunications Act of 1996, as it may, from time to time, be further amended.

**CABLE SERVICE** — The one-way transmission to subscribers of video programming or other programming service and subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service.

**CABLE SYSTEM** — A facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide cable service which includes video programming and which is provided to multiple subscribers within the Township. Such term does not include:

- A. A facility that serves only to retransmit the television signals of one or more television broadcast stations;
- B. A facility that serves subscribers without using any public right-of-way;
- C. A facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act, except that such facility shall be considered a cable system (other than for purposes of Section 621 of the Cable Act) to the extent that facility is used in the transmission of video programming directly to subscribers;
- D. An open video system that complies with Section 653 of the Cable Act; or

E. Any facilities of any electric utility used solely for operating its electric utility systems.

CHANNEL — A portion of the electromagnetic frequency spectrum which is used in a cable system and which is capable of delivering a television channel as a television channel is defined by FCC regulation.

COMMUNICATIONS ACT — The federal Communications Act of 1934, as amended, and as it may, from time to time, be further amended.

COMPLAINT — Any written (including electronic) communication by a subscriber expressing dissatisfaction with Comcast's operation of its cable system that is within Comcast's control and requires a corrective action on the part of Comcast.

DROP — The coaxial or fiber optic or other cable that connects a home or building to the cable system.

EMERGENCY — A condition that either:

- A. Constitutes a clear and immediate danger to the health, welfare, or safety of the public; or
- B. Has caused or is likely to cause the cable system in the public rights-of-way to be unusable and result in loss of the services provided.

FCC — Federal Communications Commission.

FORCE MAJEURE — Acts of God; acts of public enemies, including terrorist attacks; orders of any kind of the government of the United States of America or the Commonwealth of Pennsylvania or any of their departments, agencies, political subdivisions, or officials, or any civil or military authority; insurrections; riots; labor strikes; epidemics; landslides; lightning; earthquakes; fires; hurricanes; volcanic activity; storms; floods; washouts; droughts, explosions; unavailability of materials or equipment; partial or entire failure of utilities.

FRANCHISE — The authorization granted by the Township to construct, operate and maintain a cable system within the corporate limits of the Township as embodied in the terms and conditions of this agreement.

FRANCHISE FEE — The fee that Comcast remits to the Township for the use of the Township's pursuant to Section 622 of the Cable Act, 47 U.S.C. § 542, and § A155-39 of this agreement.

#### GROSS REVENUES

A. All revenue received by Comcast or its affiliated entities arising from, attributable to, or in any way derived from the operation of Comcast's Cable System in the Township to provide cable services. Gross revenues shall include, but are not limited to, the following:

- (1) Basic service fees;
- (2) Fees charged to subscribers for any cable service tier other than basic service;
- (3) Fees charged for premium cable services;
- (4) Fees for all digital video tiers;
- (5) Fees for video-on-demand;

- (6) Fees charged to subscribers for any optional, per-channel or per-program cable services;
- (7) Revenue from the provision of any other cable services;
- (8) Charges for installation, additional outlets, relocation, disconnection, reconnection and change-in-service fees for cable service;
- (9) Fees for changing any level of cable service programming;
- (10) Fees for service calls on cable services;
- (11) Inside wire maintenance fees for cable services;
- (12) Service plan protection fees for cable services;
- (13) Convenience fees;
- (14) Early termination fees on cable services;
- (15) Fees for leased access channels;
- (16) Charges based on the sale or lease of any portion of the cable system for cable service;
- (17) Rental or sales of any and all cable service equipment, including converters and remote control devices;
- (18) Any and all locally derived advertising revenues;
- (19) Revenues or commissions from locally derived home shopping channels;
- (20) Revenue from interactive cable services;
- (21) Broadcast retransmission fees;
- (22) Late payment fees on cable services;
- (23) Billing and collection fees on cable services;
- (24) NSF check charges; and
- (25) Franchise fees.

B. Gross revenues shall not include bad debts, program launch fees, investment income, refunded deposits, or any taxes on services furnished by Comcast and imposed directly upon any subscriber or user by the Township, state, federal or other governmental unit. In the event of any dispute over the classification of revenue, the Township and Comcast agree that reference should be made to generally accepted accounting principles ("GAAP") as promulgated and defined by the Financial Accounting Standards Board ("FASB").

HD — High-definition format.

LEASED ACCESS or COMMERCIAL ACCESS CHANNEL — Any channel on Comcast's Cable System designated for use by any entity that is unaffiliated with Comcast pursuant to Section 612 of the Cable Act, 47 U.S.C. § 532.

**MULTIPLE-DWELLING UNITS or MDUs** — Any building, buildings or area occupied by dwelling units, appurtenances thereto, grounds and facilities, which dwelling units are intended or designed to be owned, occupied or leased for occupation, or actually occupied, as individual homes or residences for three (3) or more households.

**NORMAL BUSINESS HOURS** — Those hours during which most similar businesses in the community are open to serve subscribers. In all cases, normal business hours must include some evening hours at least one night per week and/or some weekend hours.

**NORMAL OPERATING CONDITIONS** — Business conditions within Comcast's service department which are within the control of Comcast. Those conditions that are not within the control of Comcast include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages and severe or unusual weather conditions or other conditions of force majeure.

**OUTLET** — An interior receptacle that connects a television set to the cable system.

**PROGRAMMING** — Any video or audio signal carried over the cable system that is generally considered comparable to programming provided by a television broadcast station.

**PUBLIC RIGHTS-OF-WAY** — The surface and the area across, in, over, along, under and upon the public streets, roads, lands, avenues, alleys, sidewalks, bridges, highways and other rights-of-way, as the same now or may thereafter exist, which are under the jurisdiction or control of the Township.

**PUBLIC, EDUCATIONAL AND GOVERNMENTAL (PEG) CHANNEL** — An access channel that consists of local public, educational and/or governmental programming.

**SERVICE INTERRUPTION** — The loss of picture or sound on one or more channels.

**STATE** — The Commonwealth of Pennsylvania.

**SUBSCRIBER** — A person or entity who contracts with Comcast for, and lawfully receives, the video signals and cable services distributed by the cable system.

## ARTICLE II **Grant of Franchise**

### **§ A155-2. Grant of authority.**

Pursuant to the Cable Act, the regulations of the FCC and Pennsylvania law, the Township hereby grants a nonexclusive and revocable franchise to Comcast. Subject to the terms and conditions contained herein, the Township hereby grants to Comcast the authority to construct, extend, install, operate, maintain, upgrade and rebuild a cable system, including such wires, cables, fiber, conductors, ducts, conduits, amplifiers, pedestals, attachments and other equipment as is necessary and appropriate to the operation of the cable system in the public rights-of-way, including property over which the Township has a sufficient easement or right-of-way, for the purpose of reception, transmission, amplification, origination, distribution or redistribution of video and audio signals to provide cable services as permitted by applicable law.

### **§ A155-3. Term of franchise.**

The term of this agreement shall be for a period of ten (10) years commencing on the effective date and expiring on December 22, 2028, unless the franchise is terminated prior to the expiration date in accordance with the terms and conditions of this agreement.

**§ A155-4. Representations and warranties.**

Comcast represents, warrants and acknowledges that, as of the effective date:

- A. Comcast is duly organized, validly existing and in good standing under the laws of the Commonwealth of Pennsylvania;
- B. Comcast has the requisite approval from the applicable federal and state agencies;
- C. There is no action or proceeding pending or threatened against Comcast which would interfere with its performance or its ability to perform the requirements of this agreement;
- D. Pursuant to Section 625(f) of the Cable Act, as of the effective date, the performance of all terms and conditions in this agreement is commercially practicable.

**§ A155-5. Nonexclusivity.**

This franchise granted to Comcast shall be nonexclusive. Nothing in this agreement shall affect the right of the Township to grant other franchises to construct, operate or maintain a cable system.

**§ A155-6. Franchise subject to federal, state and local laws.**

This franchise is subject to and shall be governed by all lawful and applicable provisions of federal, state and generally applicable local laws and regulations. This franchise is further subject to all generally applicable ordinances and resolutions of the Township. Without waiving any of its rights, the Township agrees that, to the extent any term of this agreement is inconsistent with the terms of any Township cable franchise ordinance existing as of the effective date, this agreement shall control.

**§ A155-7. Competitive equity.**

- A. Comcast acknowledges and agrees that the Township reserves the right to grant one or more additional franchises to construct, operate, and maintain a cable system within the Township.
- B. The franchise granted to Comcast is nonexclusive; however, if the Township grants a subsequent franchise that, when taken as a whole upon consideration of all of its material obligations, is more favorable or less burdensome to the subsequent franchisee than this agreement is to Comcast, then Comcast may request an amendment to this agreement to provide Comcast with competitive equity. If the Township agrees with Comcast that, when taken as a whole upon consideration of all of its material obligations, the subsequent franchise is more favorable or less burdensome, then the Township and Comcast shall enter into discussions in order to modify this agreement to the mutual satisfaction of both parties to provide Comcast with such competitive equity.

- C. In the event an application for a new franchise for cable service is submitted to the Township proposing to serve subscribers within the Township, then the Township shall notify Comcast in writing of the submission of the application.

### ARTICLE III

#### **System Construction, Operation and Maintenance**

##### **§ A155-8. Area to be served.**

- A. Comcast shall make cable service available to every dwelling occupied by a person requesting cable service, provided that Comcast is able to obtain from the property owners any necessary easements and/or permits in accordance with Section 621(a)(2) of the Cable Act. Comcast shall extend the cable system into all areas within the Township where there is a minimum of twenty-five (25) dwelling units per linear plant mile of aerial cable and fifty (50) dwelling units per underground mile of cable, calculated from the end of the main distribution line. Comcast shall complete said extensions within three (3) months of written notification to Comcast by the Township and verification by Comcast that an area has met the minimum density standard set forth herein (weather permitting). Comcast's obligation hereunder shall be subject to the timely performance of walk-out, make ready and location of all underground utilities.
- B. Any dwelling unit within one hundred twenty-five (125) feet aerial distance from the main distribution line shall be entitled to a standard installation rate. For any dwelling unit in excess of one hundred twenty-five (125) feet or that requires an underground installation, Comcast shall extend the cable service, and the subscriber shall pay Comcast's actual cost of installation from its main distribution system with such cost being only the incremental portion beyond one hundred twenty-five (125) feet for aerial installations.
- C. The Township has the authority to require Comcast to place wires and/or equipment underground, provided that the Township imposes such requirement on all similarly situated entities. All installations of wires and/or equipment by Comcast shall be underground in those areas of the Township where the wires and/or equipment of similarly situated entities (i.e., telephone and electric utilities) are underground; provided, however, that such underground locations are capable of accommodating Comcast's facilities without technical degradation of the cable system's signal quality. Comcast shall not be required to construct, operate, or maintain underground any ground-mounted appurtenances such as subscriber taps, line extenders, system passive devices, amplifiers, power supplies, or pedestals.
- D. In the event that public or private funds are made available to pay for such projects, Comcast may apply or request that the Township apply for such funds. In the event that Comcast is required to place existing aerial plant underground, Comcast reserves the right to pass those costs through to subscribers if and to the extent allowed by applicable law.

##### **§ A155-9. Cable system specifications.**

- A. Comcast has designed, constructed and shall maintain a cable system that has been built for digital television standards with the capability of no fewer than one hundred fifty (150) video channels and shall allocate a sufficient portion of said bandwidth to deliver two-way

cable services. The cable system shall be capable of providing high-definition video signals and video-on-demand.

- B. Comcast shall operate, maintain, construct, and extend the cable system so as to offer cable services throughout all parts of the Township where the density requirements of § A155-8 are met. The cable service provided by the cable system shall be delivered in accordance with applicable FCC standards and the Cable Act. The cable system shall meet or exceed all applicable technical performance standards of the FCC, the National Electrical Safety Code, the National Electric Code and any other applicable federal laws and regulations and the laws, ordinances and construction standards of the Commonwealth of Pennsylvania and the generally applicable laws, ordinances and construction standards of the Township.
- C. Stand-by power at the headend(s) shall be provided in the event of a service interruption. Stand-by power must activate automatically upon the failure of commercial utility power.
- D. Comcast reserves the right to alter, adjust, modify, rebuild, upgrade, redesign, or otherwise reconfigure the cable system at any time during the term of the agreement, provided that no alteration, adjustment, modification, rebuild, upgrade, redesign or other reconfiguration of the cable system shall have the effect of reducing the technical capabilities of the cable system as set forth in this Section.

**§ A155-10. System tests.**

Comcast shall conduct the required tests as follows:

- A. Comcast shall be responsible for ensuring that its cable system is designed, installed and operated in a manner that fully complies with FCC technical standards, Subpart K, 47 CFR § 76.601-76.617, as amended.
- B. In accordance with FCC technical standards, Comcast shall conduct complete performance tests of its cable system at least twice each calendar year at intervals not to exceed seven (7) months. The performance tests shall be directed at determining the extent to which the cable system complies with technical standard set forth in 47 CFR § 76.605(a) regarding the transmission and reception capabilities of cable signals.
- C. In accordance with CFR § 76.614, Comcast shall maintain performance test records on file for a period of two (2) years. Such records shall be made available to authorized representatives of the Township upon thirty (30) days' written request.
- D. The rights and obligations of the Township and Comcast under this section shall at all times be subject to applicable federal law and FCC regulation.

**§ A155-11. Emergency alert system.**

Comcast shall comply with the Emergency Alert System requirements of the FCC.

**§ A155-12. Services for subscribers with disabilities.**

Comcast shall comply with all applicable federal regulations, including the Communications Act of 1934, as amended, that ensure the provision of cable services and related equipment are

accessible to and usable by persons with disabilities, if readily achievable.

**§ A155-13. Service to multiple-dwelling units ("MDUs").**

Comcast and the Township hereto acknowledge and agree that installation and provision of cable service to MDUs are subject to a separate negotiation between the landlord, owner or governing body of any such MDU and Comcast, which negotiations shall be conducted in accordance with the procedures set forth in the Cable Act, as amended, applicable FCC regulations, and applicable Pennsylvania law.

**§ A155-14. Repairs and restoration.**

- A. Whenever Comcast or any of its agents, including any contractor or subcontractor, takes up or disturbs any pavement, sidewalk or other improvement of any public property, the same shall be replaced and the surface restored in as reasonably good condition as before the disturbance within twenty (20) business days of the completion of the disturbance, weather permitting. Upon failure of Comcast to comply within the time specified and the Township having notified Comcast in writing of the restoration and repairs required, the Township may cause proper restoration and repairs to be made, and the expense of such work shall be paid by Comcast upon demand by the Township.
- B. Whenever Comcast or any agent, including any contractor or subcontractor, shall install, operate or maintain equipment, cable, or wires, it shall avoid damage and injury to property, including structures, improvements and trees in and along the routes authorized by the Township if required for the proper installation, operation and maintenance of such equipment, cable, or wires. Comcast shall promptly repair and restore any public or private property that is damaged as a result of construction, installation, repair or maintenance of the cable system within twenty (20) business days, weather permitting.
- C. Comcast's operation, construction, repair and maintenance personnel, including all contractors and subcontractors, shall be trained in the use of all equipment and the safe operation of vehicles. Such personnel shall follow all safety procedures required by all applicable federal, state and local laws and regulations. All areas of the cable system shall be inspected in accordance with such applicable federal, state and local laws and regulations so as to prevent hazardous conditions or risks to safety for the public and/or operating and maintenance personnel. Comcast shall install and maintain its wires, cables, fixtures, and other equipment in such a manner as shall not interfere with any installations of the Township or any public utility serving the Township.
- D. Should a public safety emergency occur as a result of, incident to, or connected with operation, construction, repair, or maintenance activities by Comcast personnel, including all contractors and subcontractors, then such personnel shall immediately contact the applicable public safety emergency dispatcher (e.g., 9-1-1).
- E. Whenever Comcast or any agent, including any contractor or subcontractor, shall disturb any pavement, sidewalk or other public property in order to perform any underground activity, it shall utilize the Pennsylvania One Call System prior to any such disturbance. Comcast shall adhere to any additional undergrounding requirements which the commonwealth may establish in the future. Comcast shall adhere to all requirements of the



Pennsylvania Underground Utility Line Protection Act.

- F. All structures and all lines, equipment and connections in, over, under, and upon streets, sidewalks, alleys, and public and private ways and places of the Township, wherever situated or located, shall at all times be kept and maintained in a safe and suitable condition and in good order and repair in accordance with customary industry standards and practices.

**§ A155-15. Service area maps.**

Upon written request, Comcast shall provide to the Township for its exclusive use and shall maintain at its local offices a complete set of Comcast service area strand maps of the Township on which shall be shown those areas in which its facilities exist and the location of all streets. The strand maps shall be provided to the Township in hard copy and also, if requested and available, in an electronic GIS format which is compatible with the Township's GIS format. The strand maps shall also designate where the cable wires and other equipment are aerial and where they are underground. Comcast shall provide the Township with updated maps within thirty (30) days after any written request by the Township.

**§ A155-16. Disconnection and relocation.**

- A. Comcast shall, at no cost to the Township, protect, support, temporarily disconnect, relocate in the same street, or other public way and place, or remove from any street or any other public way or place, any of its property as required by the Township or its designee by reason of traffic conditions, street construction, change or establishment of street grade, site distance visibility, the construction of any public improvement or structure, or any other reason related to public health, safety and welfare.
- B. In requiring Comcast to protect, support, temporarily disconnect, relocate or remove any portion of its property, the Township shall treat Comcast the same as, and require no more of Comcast than, any similarly situated entity.

**§ A155-17. Emergency removal of equipment.**

- A. If, at any time, in case of fire or other disaster in the Township, it shall be necessary, in the reasonable judgment of the Township or its agent, to cut or move any of the wires, cable or equipment of the cable system, the Township shall have the right to do so without cost or liability, provided that, wherever possible, the Township shall give Comcast notice and the ability to relocate wires, cable or other equipment.
- B. In cutting or moving any of the wires, cable or equipment of the cable system in the event of fire or other disaster, the Township shall treat Comcast the same as, and require no more of Comcast than, any other similarly situated entity.

**§ A155-18. Tree trimming.**

- A. Comcast, or its agents, including contractors and subcontractors, shall have the authority to trim trees upon and overhanging the public rights-of-way so as to prevent the branches of such trees from coming in contact with the wires, cables, or other equipment of Comcast.

Any such tree trimming shall only be performed in accordance with applicable laws and regulations.

- B. If Comcast or its agents, including contractors and subcontractors, wish to cut down and remove any tree or trees as may be necessary for the installation and/or maintenance of its equipment, it shall apply to the Township for permission, with the exception of "emergency" situations as defined in § A155-1, and if permission is granted, shall perform such cutting and removal in accordance with the regulations of the Township.

**§ A155-19. Channel capacity.**

Comcast shall meet or exceed programming and channel capacity requirements set forth in this agreement and required by federal and state law and regulations.

**§ A155-20. Broadcast channels.**

- A. To the extent required by federal law, Comcast shall provide all subscribers with basic service, including, but not limited to, the following:
  - (1) All broadcast television signals carried in fulfillment of the requirements of Section 614 of the Cable Act;
  - (2) The signals of qualified noncommercial educational television signals carried in fulfillment of the requirements of Section 615 of the Cable Act; and
  - (3) Any public, educational and governmental channel pursuant to Section 611 of the Cable Act.
- B. All such signals shall be delivered to subscribers in accordance with FCC technical specifications.

**§ A155-21. Signal scrambling.**

Comcast shall at all times comply with FCC regulations regarding scrambling or other encryption of audio and video signals.

**§ A155-22. Continuity of service.**

Subscribers shall continue to receive cable service from Comcast, provided their financial and other obligations to Comcast are honored. Subject to force majeure provisions in § A155-53, Section 9.1, Comcast shall use its best efforts to ensure that all subscribers receive continuous, uninterrupted service regardless of the circumstances. For the purpose of construction, routine repairing or testing of the cable system, Comcast shall use its best efforts to interrupt service only during periods of minimum use. When necessary service interruptions of more than twenty-four (24) hours can be anticipated, Comcast shall notify subscribers in advance of such service interruption along with providing subscribers with a pro-rata credit for the time of such service interruption.

**§ A155-23. Parental control capability.**

Comcast shall comply with Section 641 of the Cable Act.

ARTICLE IV  
**Subscriber Service Standards**

**§ A155-24. Office hours and telephone availability.**

- A. Comcast service centers shall be conveniently located and shall be open during normal business hours.
- B. Comcast shall provide and maintain a toll-free telephone access line that will be available to subscribers twenty-four (24) hours a day, seven (7) days a week. Trained representatives shall respond to subscriber telephone inquiries during normal business hours. After normal business hours, the access line may be answered by a service or an automated response system. Inquiries received after normal business hours must be responded to by a trained company representative on the next business day.
- C. Under normal operating conditions and during normal business hours, telephone answering time by a subscriber representative, including wait time, shall not exceed thirty (30) seconds after the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety percent (90%) of the time, measured on a quarterly basis. Under normal operating conditions, the subscriber shall receive a busy signal less than three percent (3%) of the time.
- D. Comcast will not be required to acquire or perform surveys to measure compliance with the telephone answering standards above unless an historical record of complaints indicates a clear failure to comply. If the Township determines, after receiving complaints itself and/or receiving a record of complaints made to Comcast in accordance with §§ A155-28 and/or A155-38A, that there is a clear failure to comply with the telephone answering requirements above, the Township shall notify Comcast in writing that it must measure its compliance with these requirements for the next ninety (90) days and report to the Township the results of such measurements.

**§ A155-25. Installations and service calls.**

- A. Comcast shall maintain a staff of employees sufficient to provide adequate and prompt service to its subscribers. Comcast shall require that any employee or agent, including any subcontractor, who personally visits any residential dwelling shall display a photo identification badge. Any vehicle used for installation, operation or maintenance activities by any Comcast employee or agent, including any subcontractor, shall prominently display the Comcast or Xfinity logo.
- B. Standard installations will be performed within seven (7) business days after an order has been placed. Standard installations are those aerial installations that are located up to one hundred twenty-five (125) feet from the existing main distribution line.
- C. Upon scheduling of appointments with the subscriber for installations, service calls and other activities, Comcast shall provide the subscriber with either a specific time or an appointment window of a maximum of four (4) hours during normal business hours. Comcast may schedule service calls and installation activities outside of normal business

hours at a time that is convenient for the subscriber.

- D. Comcast may not cancel an appointment with a subscriber after the close of business on the business day prior to the scheduled appointment. If, at any time, an installer or technician is running late, an attempt to contact the subscriber must be made prior to the time of the appointment. If the appointment must be rescheduled, it must be done so at a time that is convenient for the subscriber.

**§ A155-26. Notices.**

- A. Comcast shall provide written notice to each subscriber upon initial subscription, at intervals not less than one (1) per year thereafter to each subscriber and at any time upon request, regarding each of the following areas:
  - (1) Products and services offered;
  - (2) Prices and options for programming services and conditions of subscription to programming and other services;
  - (3) Channel positions of programming carried on the cable system;
  - (4) Installation and service maintenance policies;
  - (5) Instructions on how to use the cable service;
  - (6) Billing and subscriber complaint procedures;
  - (7) Comcast's address, telephone number and office hours; and
  - (8) A notice of subscriber privacy rights as required by federal law.
- B. In accordance with applicable law, Comcast shall notify subscribers and the Township in writing of any changes in rates, programming services or channel positions a minimum of thirty (30) days in advance of such changes, provided that such change is within the control of Comcast. Comcast shall not be required to provide prior notice to subscribers of any rate change that is the result of a regulatory fee, franchise fee or any other fee, tax, assessment or charge of any kind imposed by any federal agency, the Commonwealth of Pennsylvania or the Township on the transaction between Comcast and the subscriber.
- C. Comcast shall maintain a file available to the public containing information as required by federal law.

**§ A155-27. Billing.**

- A. Bills shall be clear, concise and understandable. Bills must be fully itemized, and shall include all applicable service tiers, equipment charges and any installation or repair charges. Bills shall state the billing period, including an effective due date, the amount of current billing and any relevant credits or past due balances.
- B. Comcast shall not assess late fees for nonpayment of a current bill until at least thirty (30) days have elapsed since the mailing of the bill by Comcast.
- C. The Township hereby requests that Comcast omit the Township's name, address, and

telephone number from subscriber bills as permitted by 47 CFR § 76.952.

**§ A155-28. Subscriber complaint procedures.**

- A. Comcast shall establish clear written procedures for resolving all subscriber complaints, which shall include at least the following:
- (1) Comcast shall provide the subscriber with a written response to a written complaint within thirty (30) days of its receipt at the local business office. Such response shall include the results of its inquiry into the subject matter of the complaint, its conclusions based on the inquiry, and its decision in response to the complaint.
  - (2) If the Township is contacted directly about a subscriber complaint, it shall notify Comcast promptly and in writing. When Comcast receives such notification, the time period for Comcast to respond as required by § A155-28A(1) shall commence. If the Township notifies Comcast in writing, then Comcast shall respond in writing within the time period specified in § A155-28A(1).
  - (3) Any subscriber who, in good faith, disputes all or part of any bill sent by Comcast has the option of withholding the disputed amount, without a late fee or disconnection, until Comcast has investigated the dispute in good faith and has made a determination that the amount is owed, provided that:
    - (a) The subscriber provides a written complaint to Comcast in a timely fashion and includes identifying information;
    - (b) The subscriber pays all undisputed charges; and
    - (c) The subscriber cooperates in determining the appropriateness of the charges in dispute.
- B. Comcast shall maintain subscriber complaint records for inspection by the affected subscriber, which shall contain the date each complaint is received, the name and address of the affected subscriber, a description of the complaint, the date of resolution of the complaint, and a description of the resolution.

**§ A155-29. Disconnection.**

Comcast may disconnect or terminate a subscriber's service for cause:

- A. If at least thirty (30) days have elapsed from the due date of the bill that the subscriber has failed to pay; and
- B. If Comcast has provided at least ten (10) days' notice to the affected subscriber prior to disconnection, specifying the effective date after which cable services are subject to disconnection; and
- C. If there is no pending written dispute with Comcast regarding the bill; or
- D. If at any time and without notice, Comcast determines in good faith that the subscriber has tampered with or abused Comcast's equipment or service or is engaged in theft of cable service or has exhibited violent or threatening behavior toward its employees.

**§ A155-30. Service interruptions.**

- A. Excluding conditions beyond its control, Comcast shall begin working on a service interruption promptly and in no event later than twenty-four (24) hours after the interruption becomes known and shall pursue to completion. Notice of a service interruption of a single subscriber shall give rise to this obligation on behalf of Comcast. All other service calls not affecting public health, safety or welfare shall occur within a maximum of forty-eight (48) hours after notice to Comcast or scheduled at the convenience of the subscriber.
- B. In the event that there is a service interruption to any subscriber for six (6) or more consecutive hours and upon receipt of written or credible oral request, Comcast shall grant such subscriber a pro-rata credit or rebate, on a daily basis, of that portion of the service charge during the next consecutive billing cycle, or, at its option, apply such credit to any outstanding balance that is currently due.

**§ A155-31. Privacy.**

- A. Comcast shall at all times comply with the privacy provisions of Section 631 of the Cable Act and all other applicable federal and state privacy laws and regulations.
- B. Comcast shall at all times maintain adequate physical, technical and administrative security safeguards to ensure that personally identifiable subscriber information is handled and protected strictly in accordance with this policy and all applicable laws and regulations.
- C. Except as permitted by Section 631 of the Cable Act, as amended, neither Comcast nor its designee nor its employees shall make available to any third party, including the Township, information concerning the viewing habits or subscription package decisions of any individual subscriber. If a court authorizes or orders such disclosure, Comcast shall notify the subscriber prior to disclosure, unless such notification is otherwise prohibited by applicable law or the court.
- D. Upon a request by a subscriber, Comcast shall make available for inspection at a reasonable time and place all personal subscriber information that Comcast maintains regarding said subscriber. Comcast shall ensure that all information related to billing and service requests is accurate and up to date and shall provide subscribers with a reasonable opportunity to correct any errors upon discovery.
- E. Comcast shall not make its subscriber list or lists, or any portion thereof, available to any other person or entity, with or without remuneration in conformance with Section 631 of the Cable Act.

ARTICLE V  
**Regulation by Township**

**§ A155-32. Right to inspect.**

- A. The Township shall have the option, upon thirty (30) business days' written notice and during normal business hours, to inspect at the notice location for Comcast specified in § A155-55, all documents, records and other pertinent information maintained by Comcast

which relate to the terms of this agreement and applicable law.

- B. In addition, Comcast shall maintain for inspection by the public and the Township all records required by the FCC and as specified in 47 CFR § 76.305 in the manner specified therein.
- C. Upon thirty (30) days' written request to Comcast, the Township may inspect the cable system at any time to ensure compliance with this agreement and applicable law, including to ensure that the cable system is constructed and maintained in a safe condition.
- D. Notwithstanding anything to the contrary set forth herein, all information specifically marked by Comcast as proprietary or confidential in nature and furnished to the Township or its designated representatives shall be treated as confidential by the Township so long as it is permitted to do so under applicable law. Representatives and/or agents and/or designees of the Township may be requested to execute a nondisclosure agreement prior to the provision by Comcast of certain confidential information, provided such representatives and/or agents are permitted to do so under applicable law. Information and documentation marked by Comcast as proprietary or confidential shall include a brief written explanation as to its proprietary nature or confidentiality subject to review by the Township. The Township and its officially designated representatives agree in advance to treat any such information or records which Comcast reasonably deems would provide an unfair advantage for Comcast's competitors (e.g., system design maps, engineering plans, programming contracts, etc.) as confidential so long as permitted to do so under applicable law and only to disclose it to Township employees, agents, or representatives who have a need to know or in order to enforce the provisions of this agreement. In the event a request is made by an individual or entity not an employee, agent or representative of the Township acting in their official capacity for information related to the franchise and marked by Comcast as confidential and/or proprietary, the Township shall notify Comcast of such request. Comcast shall not be required to provide subscriber information in violation of Section 631 of the Cable Act, or information which is not relevant to regulation of the franchise (e.g., employee files, tax returns, etc.).

**§ A155-33. Right to conduct compliance review.**

Not more than once every thirty-six (36) months during the term of this agreement, the Township or its representatives may conduct a full compliance review with respect to whether Comcast has complied with the material terms and conditions of this agreement so long as it provides Comcast with thirty (30) days' written notice in advance of the commencement of any such review or public hearing. Such notice shall specifically reference the section(s) or subsection(s) of the agreement that is (are) under review, so that Comcast may organize the necessary records and documents for appropriate review by the Township. Within thirty (30) days of a written request, Comcast shall provide the Township with copies of records and documents reasonably related to the cable compliance review. The period for any such review shall be for not more than the sixty (60) months immediately previous to the notice. The Township shall promptly inform Comcast of any noncompliance issues that result from the compliance review.

**§ A155-34. Reserved authority.**

The Township reserves the regulatory authority arising from the Cable Act and any other applicable federal or state laws or regulations. Nothing in this agreement shall remove, restrict or reduce the Township's authority, rights and privileges it now holds, or which hereafter may be conferred upon it, including any right to exercise its police powers in the regulation and control of the use of the public rights-of-way.

**§ A155-35. Police powers.**

Comcast's rights under this agreement are subject to the police powers of the Township to adopt and enforce general laws and regulations necessary for the safety and welfare of the public. Such laws and regulations are separate and distinct from the terms and conditions contained in this agreement.

**§ A155-36. No limitation on taxing or fee authority.**

Nothing in this section or in this agreement shall be construed to limit the authority of the Township to impose any tax, fee or assessment of general applicability. Such taxes, fees or assessments shall be in addition to franchise fees.

**§ A155-37. Permits.**

Comcast shall apply to the Township for all generally applicable required permits and shall not undertake any activities in the public rights-of-way subject to a permit without receipt of such permit, the issuance of which shall not be unreasonably withheld by the Township. Comcast shall not be required to obtain permits for cable service drops for individual subscribers or for servicing or installation of pedestals or routine maintenance that does not disturb surface grade or impact vehicular traffic. Comcast shall pay any and all required permit fees.

**§ A155-38. Reporting.**

In addition to the other reporting requirements contained in this agreement, Comcast shall provide the following reports to the Township:

A. Subscriber complaint reports.

- (1) Within thirty (30) days of a written request, Comcast shall submit to the Township a report showing the number of "complaints," as defined in § A155-1, that required a work order and/or service call, originating from the Township and received during the previous twelve-month reporting period, the dates they were received, summary descriptions of the complaints, the dates the complaints were resolved and summary descriptions of the resolutions.
- (2) In addition and upon written request, Comcast shall provide a report containing at least the following statistical information for the previous twelve-month period:
  - (a) Number of repair service requests received;
  - (b) Breakdown by type of complaint received (i.e., complete outage, snowy picture, etc.);



- (c) Breakdown by cause of problem (i.e., subscriber equipment, drop/converter, system, etc.);
  - (d) Number of known service interruptions and the approximate length of time of each such interruption.
- B. Annual financial reports. Within thirty (30) days of a written request, Comcast shall submit to the Township its current financial statement, including a statement of income, balance sheet and a statement of sources and applications of funds which shall be verified by Comcast's Chief Financial Officer in accordance with generally accepted accounting principles. Submission by Comcast of the most recent United States Securities and Exchange Commission Annual Report Form 10-K prepared by Comcast shall be deemed as satisfactory compliance with this § A155-38B.

ARTICLE VI  
**Compensation to Township**

**§ A155-39. Franchise fees.**

Comcast shall pay to the Township an amount equal to five percent (5%) of the gross revenues derived from the operation of its cable system to provide cable service in the Township. Comcast shall not deduct or otherwise credit against the franchise fee any tax, fee or assessment of general applicability. The Township may amend the franchise fee upon written notice to Comcast, provided that the franchise fee may not exceed the maximum percentage permitted by law. A copy of the resolution or ordinance authorizing the franchise fee rate adjustment by the Township shall accompany such written notice. Any change in Comcast's franchise fee obligation contained herein shall commence within ninety (90) days from such written notice.

**§ A155-40. Quarterly payments.**

Franchise fee payments to the Township under this provision shall be computed at the end of each calendar quarter. Such payments shall be made within forty-five (45) days following the end of each of the first three calendar quarters and sixty (60) days after the fourth calendar quarter. Specifically, payments shall be due and payable on or before May 15 (for the first quarter), August 15 (for the second quarter), November 15 (for the third quarter), and March 1 (for the fourth quarter). In the event that any franchise fee payment is not made on or before the date by which it is due, then interest calculated at the then-current prime rate, as published by the Wall Street Journal, shall be added to the amount of franchise fee revenue due to the Township. The interest rate shall be applied as described from the date such franchise fee payment was originally due. No acceptance of any payment shall be construed as an accord that the amount paid is in fact the correct amount, nor shall acceptance of any payment be construed as a release of any claim the Township may have for additional sums payable under this agreement. Upon request and if mutually agreeable, Comcast shall deposit the franchise fee payments electronically into an account as designated by the Township.

**§ A155-41. Quarterly reports.**

Within ten (10) days of each franchise fee payment described in § A155-40 above, Comcast shall provide a written report containing an accurate statement of Comcast's gross revenues received

for cable services for each calendar quarter in connection with the operation of Comcast's cable system and showing the basis for the computation of fees. Specifically, the report shall contain line items for sources of revenue received and the amount of revenue received from each source. The report shall be verified by a financial representative of Comcast.

**§ A155-42. Franchise fee review.**

- A. Not more than once every three (3) years, the Township shall have the right to conduct a franchise fee review of Comcast's records reasonably related to the sources, amounts and computation of gross revenues. Any such franchise fee review shall occur within sixty (60) months from the date the Township receives such payment, after which period any such payment shall be considered final. Within thirty (30) days of a written request, Comcast shall provide the Township with copies of financial records related to the franchise fee review or audit.
- B. In the event of an alleged underpayment, the Township shall provide Comcast with a written statement indicating the basis for the alleged underpayment. If the franchise fee review reveals that there have been no underpayments, the Township shall provide written notice to Comcast indicating that no underpayments were found and that the franchise fee review is closed. Comcast shall have thirty (30) days from the receipt of the statement regarding an alleged underpayment to provide the Township with any written objection to the results of the franchise fee review, including any substantiating documentation. Based on this exchange of information, the Township shall make a final determination of the underpayment(s), if any, within thirty (30) days of Comcast's objection and shall provide Comcast with written notice of the determination. If Comcast disputes the Township's final determination, it may submit the dispute to mediation or arbitration within thirty (30) days of receiving the Township's written notice of determination. In the event that Comcast fails to submit the matter to mediation or arbitration within the required time period, the Township's final determination shall be binding on Comcast.
- C. Any franchise fee payment due to the Township as a result of the franchise fee review shall be paid to the Township by Comcast within sixty (60) days from the date the Township notifies Comcast of its final determination, or if the matter is submitted to mediation or litigation, within sixty (60) days from the final disposition of such action. If the franchise fee review shows that franchise fees have been underpaid, then Comcast shall pay the underpaid amount plus monetary fines of ten percent (10%) of the underpayment. If franchise fees have been underpaid by five percent (5%) or more, then Comcast shall also pay up to three thousand dollars (\$3,000.00) of documented out-of-pocket costs of the franchise fee review. Any entity employed by the Township that performs an audit or franchise fee review shall not be permitted to be compensated on a success-based formula, e.g., payment based upon underpayment of fees, if any.

**§ A155-43. Bundled services.**

Pursuant and subject to generally accepted accounting principles (GAAP), if cable services subject to the franchise fee required under this § A155-43 are provided to subscribers in conjunction with noncable services and the total cost of the bundle reflects a discount from the aggregate retail prices of the services contained therein, then the franchise fee shall be applied to

the retail price of the cable services in the bundle reduced by no more than a proportionate share of the overall discount.

ARTICLE VII  
**Services to Community**

**§ A155-44. Services to community facilities.**

- A. Upon written request, Comcast shall, at no charge to the Township, provide one (1) complimentary standard installation and complimentary cable services as described herein below to all facilities listed in Exhibit A.<sup>1</sup>
- B. Within three (3) months of the effective date and upon written request, Comcast shall provide or maintain one (1) standard cable drop, outlet, digital transport adapter ("DTA") (and any other required end user equipment) and standard cable level services (or equivalent) package to each permitted free location. No charge shall be made for standard installation, except that Comcast may charge for installation beyond one hundred twenty-five (125) feet from the cable plant or for more than one (1) drop in each permitted location.
- C. For the purposes of this section, the term "school" means an educational institution that receives funding pursuant to Title I of the Elementary and Secondary Education Act of 1965, 20 U.S.C. § 6301 et seq., as amended, and does not include "home schools" or "cyber schools," or any other educational situation that does not meet the specific criteria set forth herein.

**§ A155-45. Educational and governmental (EG) channels.**

- A. Comcast shall provide to the Township, within one hundred eighty (180) days of a written request and as set forth herein, the use of one (1) dedicated educational and governmental ("EG") access channel in accordance with Section 611 of the Cable Act. Such EG channel shall be used for community programming related to educational and/or governmental activities. Such programming shall be noncommercial, except that it may include sponsorships. The Township shall have complete control over the content, scheduling, administration and all other programming aspects of the EG channels, and may delegate such functions, or a portion of such functions, to an appropriate designee. Comcast shall not exercise any editorial control over EG channel programming except Comcast may refuse to transmit any program or portion of a public access program that contains obscenity, indecency, or nudity pursuant to Section 611 of the Cable Act, to the extent allowed by applicable law. Comcast shall cablecast the activated EG channel so that it may be received by all Comcast subscribers in the Township.
- B. To enable the Township to utilize the EG channel, the Township shall select one (1) location within the Township's boundaries, and Comcast shall provide and install, within one hundred eighty (180) days of a written request by the Township, the cables, wires, lines, and other signal distribution equipment between the video origination location and the Comcast headend such that live programming can originate from this selected location

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1. Editor's Note: Exhibit A is on file in the Township offices.

and be distributed via the cable system to subscribers in the Township. These cables and equipment shall be collectively known as the "return line."

- C. Any expenditure made in connection with the construction of the return line shall be at the expense of the Township. The Township and Comcast further agree that all costs incurred by Comcast for supporting such EG channel, including any and all maintenance, equipment and EG support grants may be designated as "costs of franchise requirements" or "external costs" as defined by the FCC, and Comcast reserves its right to pass these costs through to the subscribers pursuant to federal law.
- D. Comcast shall be responsible for maintaining the return line to the video origination point of the EG channel so long as the Township provides Comcast with access to such location and access to the EG channel equipment within such location. Comcast shall provide, install and maintain in good working order the equipment and the cable necessary for transmitting the signal to the channel aggregation site for further processing and distribution to subscribers. Comcast shall maintain the EG channel in accordance with the same FCC technical specifications that are comparable to the specifications used to maintain commercial channels transmitted to subscribers on the cable system, except that it shall not be responsible for the technical signal quality of programming produced by any EG channel programmer.
- E. The Township or its designee shall be responsible for providing any necessary production or playback equipment and shall be responsible for securing and supervising any trained/qualified personnel who conduct the operation of the EG channel. The Township and Comcast agree to work cooperatively in implementing the EG channel through such means and in such manner as shall be mutually satisfactory.
- F. In the event the Township or its designee does not program any EG channel, Comcast may request the use of this channel subject to written approval by the Township. If the Township approves Comcast's use of a EG channel and, subsequent to such approval, the Township requests the utilization of the EG channel being programmed by Comcast, Comcast shall relinquish such use no later than sixty (60) days after receipt of written notification from the Township that it requires such channel for educational and/or governmental use.

**§ A155-46. PEG access capital grant.**

Comcast shall provide the Township with a one-time EG access capital grant to be used in support of the production of local EG channel programming or any other cable or technology-related purpose as directed by the Township in accordance with applicable law. The EG capital grant provided by Comcast shall be in the amount of nine thousand three hundred dollars (\$9,300.00). Such grant is to be paid to the Township within ninety (90) days of the effective date of this agreement. Such grant shall not be offset against any franchise fees remitted or due to the Township. Comcast and the Township agree that the cost of such grant may be designated as a "cost of franchise requirements" or "external cost" as defined by the FCC, and Comcast reserves its right to pass these costs through to the subscribers pursuant to federal law.

ARTICLE VIII

## **Enforcement, Insurance and Indemnification**

### **§ A155-47. Violations and opportunity to cure.**

- A. If the Township has reason to believe that Comcast violated any provision of this agreement, it shall notify Comcast in writing of the nature of such violation and the section(s) of this agreement that it believes has been violated and the details relating thereto.
- B. Comcast shall have thirty (30) days to cure such violation after written notice is received by taking reasonable steps to comply with the terms of this agreement. If the nature of the violation is such that it cannot be fully cured within thirty (30) days, the period of time in which Comcast must cure the violation shall be extended by the Township in writing for such additional time necessary to complete the cure, provided that Comcast shall have promptly commenced to cure and is taking reasonable steps to cure in the reasonable judgment of the Township.
- C. If the violation has not been cured within the time allowed under § A155-47B and, in the Township's judgment, Comcast has not taken reasonable steps to cure the violation, then the Township may deem that Comcast is liable for liquidated damages and/or any other right or remedy in accordance with §§ A155-48 through A155-50.

### **§ A155-48. Liquidated damages.**

- A. Because Comcast's failure to comply with material terms of this agreement may result in harm to the Township and because it will be difficult to measure the extent of such harm, the Township may assess liquidated damages against Comcast in the amount of two hundred fifty dollars (\$250.00) per day for each day the violation continues, provided Comcast has had an opportunity to cure in accordance with § A155-47B. Such damages shall not be a substitute for specific performance by Comcast or legal action by the Township, but shall be in addition to such specific performance or legal action.
- B. The first day for which liquidated damages may be assessed, if there has been no cure after the end of the applicable cure period, shall be the day after the end of the applicable cure period, including any extension of the cure period granted by the Township. Liquidated damages may not be assessed for a time period exceeding one hundred twenty (120) days per violation. The Township may commence revocation proceedings and/or initiate an action in law or equity in a court of competent jurisdiction after the assessment of liquidated damages or in lieu of liquidated damages.

### **§ A155-49. Revocation.**

- A. In addition to the other rights, powers and remedies retained by the Township under this agreement, the Township reserves the separate and distinct right to revoke this franchise if:
  - (1) It is demonstrated that Comcast practiced any fraud or deceit upon the Township in the operation of its cable system or any other activities pursuant to this agreement;
  - (2) Comcast repeatedly fails, after notice and opportunity to cure, to maintain signal quality pursuant to the standards provided for by the FCC or the technical

requirements set forth in § A155-8;

- (3) Comcast repeatedly violates, after notice and opportunity to cure, one or more of the material terms or conditions of this agreement;
- B. The foregoing shall not constitute a violation of a material term or condition if the violation occurs without the fault of Comcast or occurs as a result of circumstances beyond its control or by reason of force majeure as defined in § A155-53. Comcast shall not be excused from the performance of any of its obligations under this franchise by mere economic hardship or by the misfeasance or malfeasance of its directors, officers or employees.
  - C. A revocation shall be declared only by a written decision of the Township Board of Supervisors after an appropriate public hearing that shall afford Comcast due process and full opportunity to be heard. This shall include the ability to introduce evidence, to question witnesses and to respond to any notice of grounds to terminate in accordance with the standards of a fair hearing applicable to administrative hearings in the Commonwealth of Pennsylvania. All notice requirements shall be met by providing Comcast at least thirty (30) days' prior written notice (via certified mail, return receipt requested) of any public hearing concerning the proposed revocation of this franchise. Such notice shall state the grounds for revocation. The Township, after a public hearing and upon finding the existence of grounds for revocation, may either declare this franchise terminated or excuse such grounds upon a showing by Comcast of mitigating circumstances or good cause for the existence of such grounds. The Township shall issue such declaration and finding within thirty (30) days in a written decision which shall be sent via certified or overnight mail to Comcast. Comcast may appeal such determination to an appropriate court.

**§ A155-50. Performance bond.**

- A. Comcast shall obtain and maintain, throughout the term of this agreement, at its sole cost and expense, a performance bond with a surety company licensed to do business in the Commonwealth of Pennsylvania to ensure Comcast's faithful performance of its obligations. The performance bond shall provide that the Township may recover from the principal and surety any and all liquidated damages and/or compensatory damages incurred by the Township for Comcast's violations of this agreement, after notice and opportunity to cure, in accordance with §§ A155-47 and A155-48.
- B. The performance bond shall be in the amount of twenty-five thousand dollars (\$25,000.00). Comcast shall not reduce, cancel or materially change said bond from the requirement contained herein without the express prior written permission of the Township.

**§ A155-51. Insurance.**

- A. Comcast shall obtain and maintain, in full force and effect, at its sole cost and expense, during the franchise term, the following minimum insurance coverage with an insurance company that is authorized to conduct business in Pennsylvania and which has an A.M. Best rating (or equivalent) no less than A-minus VII, indemnifying the Township from and against any and all claims for injury or damage to persons or property, both real and personal, caused by the construction, installation, reconstruction, operation, maintenance or

removal of the cable system by Comcast or any of its contractors, subcontractors, agents or employees in the following amounts:

- (1) The amount of such insurance against liability for damage to property shall be no less than one million dollars (\$1,000,000.00) as to any one (1) occurrence.
  - (2) The amount of such insurance against liability for injury or death to any person shall be no less than one million dollars (\$1,000,000.00).
  - (3) The amount of such insurance for excess liability shall be three million dollars (\$3,000,000.00) in umbrella form.
  - (4) The amount of such insurance against all claims arising out of the operation of motor vehicles and general tort or contract liability shall be one million dollars (\$1,000,000.00).
- B. The Township, its officials and employees, shall be designated as additional insureds under each of the insurance policies required in this § A155-51.
- C. Comcast shall not cancel any required insurance policy without obtaining alternative insurance in conformance with this § A155-51 and without submitting insurance certificates to the Township verifying that Comcast has obtained such alternative insurance. Comcast shall provide the Township with at least thirty (30) days' prior notice in the event the policies are canceled or not renewed.
- D. Comcast shall deliver to the Township certificates of insurance showing evidence of the required coverage within thirty (30) days of a written request by the Township.

**§ A155-52. Indemnification.**

Comcast shall indemnify, defend, save and hold harmless the Township, its elected and appointed officials, officers, agents and employees acting in their official capacities, from claims for injury, loss, liability, cost or expense arising in whole or in part from, caused by or connected with any act or omission of Comcast, its officers, agents, contractors, subcontractors or employees, arising out of, but not limited to, the construction, installation, upgrade, reconstruction, operation, maintenance or removal of the cable system. The Township shall give Comcast timely written notice of its obligation to indemnify and defend the Township. The obligation to indemnify, defend, save and hold the Township harmless shall include, but not be limited to, the obligation to pay judgments, injuries, liabilities, damages, penalties, and reasonable attorneys' fees. If the Township determines that it is necessary for it to employ separate counsel, in addition to that provided by Comcast, the cost for such separate counsel shall be the responsibility of the Township. Comcast shall not indemnify the Township for any claims resulting solely from acts of willful misconduct or negligence on the part of the Township.

ARTICLE IX  
**Miscellaneous**

**§ A155-53. Force majeure.**

If for any reason of force majeure, Comcast is unable in whole or in part to carry out its

obligations hereunder, Comcast shall not be deemed in violation of this agreement during the continuance of such inability.

**§ A155-54. Removal of system.**

- A. Upon lawful termination or revocation of this agreement, Comcast shall remove its supporting structures, poles, transmissions and distribution systems and other appurtenances from the streets, ways, lanes, alleys, parkways, bridges, highways, and other public and private places in, over, under, or along which they are installed and shall restore the areas to their original condition. If such removal is not completed within six (6) months of such lawful termination or revocation, the Township or property owner may deem any property not removed as having been abandoned, and the Township may remove it at Comcast's cost.
- B. During the term of the agreement, if Comcast decides to abandon or no longer use all or part of its cable system, it shall give the Township written notice of its intent at least ninety (90) days prior to the announcement of such decision, which notice shall describe the property and its location. The Township shall have the right to either require Comcast to remove the property, or remove the property itself and charge Comcast with the costs related thereto.
- C. Notwithstanding the above, Comcast shall not be required to remove its cable system, or to relocate the cable system, or to sell the cable system, or any portion thereof as a result of revocation, denial of renewal, or any other lawful action to forbid or disallow Comcast from providing cable services, if the cable system is actively being used to facilitate any other services not governed by the Cable Act.

**§ A155-55. Notices.**

- A. Every notice or payment to be served upon or made to the Township shall be sent to:
  - A. North Londonderry Township
  - A. Attn: Township Manager
  - A. 655 East Ridge Road
  - A. Palmyra, PA 17078
- B. The Township may specify any change of address in writing to Comcast. Every notice to be served upon Comcast shall be sent to:
  - B. Comcast of Southeast Pennsylvania, LLC
  - B. 15 Summit Park Drive
  - B. Pittsburgh, PA 15275
  - B. Attn: Government Affairs Department
- C. With copies to:
  - C. One Comcast Center



- C. 1701 John F. Kennedy Boulevard
- C. Philadelphia, PA 19103-2838
- C. Attn: Government Affairs Department
- C. and
- C. Comcast
- C. Northeast Division
- C. Attn: Government Affairs Department
- C. 676 Island Pond Road
- C. Manchester, NH 03109
- D. Comcast may specify any changes of contact information, including address, phone number, and e-mail address, in writing, to the Township. Each delivery to Comcast or the Township shall be equivalent to direct personal notice, direction or order, and shall be deemed to have been given at the time of receipt.

**§ A155-56. Equal employment opportunity.**

Comcast is an equal opportunity employer and shall comply with all applicable federal and state laws and regulations regarding equal opportunity employment.

**§ A155-57. Captions.**

The captions for sections throughout this agreement are intended solely to facilitate reading and reference to the sections and provisions of this agreement. Such captions shall not affect the meaning or interpretation of this agreement.

**§ A155-58. Governing law; venue.**

This agreement shall be governed and construed by and in accordance with the laws of the Commonwealth of Pennsylvania. If suit is brought by a party to this agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of Pennsylvania, County of Lebanon, or in the United States District Court for the Eastern District of Pennsylvania.

**§ A155-59. Transfer, assignment or change in control.**

- A. Neither Comcast nor its parent nor any affiliated entity shall transfer, assign or otherwise encumber, through its own action or by operation of law, its right, title or interest in the cable system or in this agreement without the prior written notice to the Township, provided that such consent shall not be unreasonably withheld.
- B. Neither Comcast nor its parent nor any affiliated entity shall change, transfer or assign, through its own action or by operation of law, its control of the cable system or of this agreement without the prior written consent of the Township, provided that such consent shall not be unreasonably withheld.

- C. Neither Comcast nor its parent nor any affiliated entity shall sell, convey, transfer, exchange or release more than twenty-five percent (25%) of its equitable ownership in the cable system without the prior written consent of the Township, provided that such consent shall not be unreasonably withheld.
- D. No such consent shall be required for:
  - (1) A transfer in trust, by mortgage, hypothecation, or by assignment to a financial institution of any rights, title or interest of Comcast in the franchise or in the cable system in order to secure indebtedness; or
  - (2) A transfer to an entity owned and/or controlled by Comcast.
- E. Comcast shall make written application to the Township of any transfer, change in control or assignment as described above and shall provide all information required by FCC Form 394 and any other applicable federal, state, and local statutes and regulations regarding transfer or assignment. The Township shall have thirty (30) days from the receipt of FCC Form 394 to notify Comcast of any additional information it needs to make an informed decision on the transfer or assignment. The Township shall have one hundred twenty (120) days from the receipt of all required information to take action on the transfer or assignment.
- F. Any consent by the Township for any transfer or assignment described above shall not be effective until the proposed transferee or assignee shall have executed a legally binding document stating that it shall be bound by all the terms and conditions contained in this agreement.

**§ A155-60. Entire agreement.**

This written instrument contains the entire agreement between the parties, supersedes all prior agreements or proposals whether written or oral except as specifically incorporated herein, and cannot be changed without written amendment approved by both the Township and Comcast. This agreement supersedes all prior cable franchise agreements or cable ordinances, or parts of cable franchise agreements or cable ordinances, that are in conflict with the provisions herein.

**§ A155-61. Severability.**

If any section, provision or clause of this agreement is held by a court of competent jurisdiction to be illegal, invalid or unenforceable, or is preempted by federal or state laws or regulations, such section, provision or clause shall be deemed to be separable from the remaining portions of this agreement and shall not affect the legality, validity or enforceability of the remaining portions of this agreement.

**§ A155-62. No waiver of rights.**

- A. No course of dealing between the Township and Comcast, nor any delay on the part of the Township in exercising any rights hereunder, shall operate as a waiver of any such rights of the Township or acquiescence in the actions of Comcast in contravention of such rights, except to the extent expressly waived by the Township.

- B. No course of dealing between Comcast and the Township, nor any delay on the part of Comcast in exercising any rights hereunder, shall operate as a waiver of any such rights of Comcast or acquiescence in the actions of the Township in contravention of such rights, except to the extent expressly waived by Comcast.

**§ A155-63. Change of law.**

In the event there is a change in a federal or state statute or regulation applicable to the cable system or to this agreement, the Township or Comcast may notify the other party of its desire to amend this agreement in order to comply with the change in statute or regulation. The Township and Comcast may amend this agreement to comply with such change in statute or regulation, provided such amendment is approved by the Township and Comcast.

**§ A155-64. Compliance with laws.**

Comcast shall comply with all federal, state and local laws and regulations.

**§ A155-65. Third-party beneficiaries.**

Nothing in this agreement is or was intended to confer third-party beneficiary status on any person other than the parties to this agreement to enforce the terms of this agreement.

**§ A155-66. Applicability of agreement.**

All of the provisions in this agreement shall bind Comcast, the Township and their respective successors and assigns. This agreement is authorized by Ordinance No. 187, dated December 17, 2018, of the Township Board of Supervisors.