

SEWAGE MANAGEMENT PROGRAM

As administered by the Lebanon County Planning Department

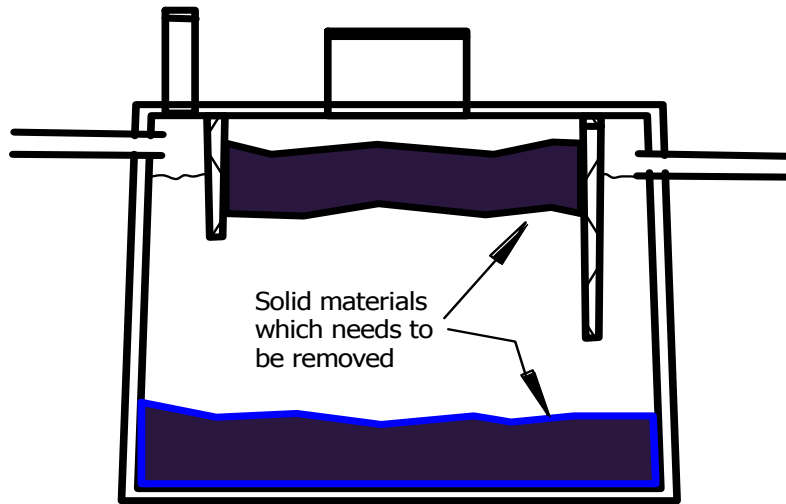
Each municipality is required by the Department of Environmental Protection to adopt and administer an On-lot Sewage Management Program Ordinance as part of the Act 537 Program. Within these regulations [Pennsylvania Code, Title 25, Chapter 71.73 (b)(2)(i)], it is required that property owners with septic systems have their septic tanks/treatment tanks pumped at least once every three (3) years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depth of the tank.

The Lebanon County Planning Department (LCPD) currently administers sewage management programs for several municipalities in Lebanon County. As a part of this program, the following occurs:

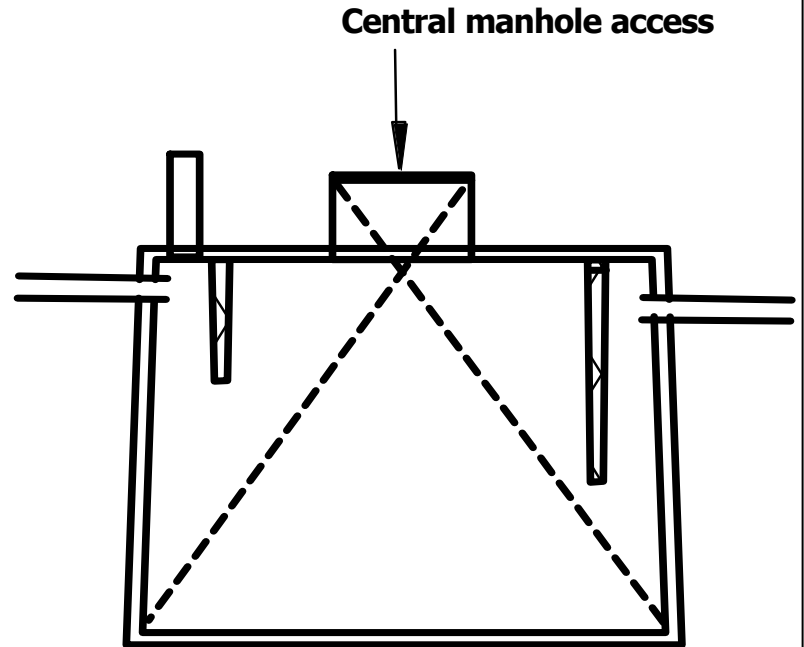
- Notices are sent to property owners within the participating municipality when that property is due for pumping. The LCPD works with municipalities to determine pumping schedules.
- **Within 90 days of receipt of the notice, property owners should:**
 - o Locate and mark the manhole access to the treatment tank, if known.
 - o Select a pumper/hauler and schedule the treatment tank pumping. Property owners must use a registered pumper/hauler from the approved list of registered pumper/haulers included in their notification letter.
 - o Pump treatment tank and have pumper/hauler complete the required paperwork – Section II (lower portion) of the report form included in the property owner notification letter.
 - o If during the pumping process, it is determined that minor or major repairs need to be done to the system, a must should be secured through LCPD. See page 3 – [“Sewage Permit Requirements for Repairs and Minor System Modifications”](#).
 - o Property owners should keep the yellow copy of the report form and the pumper/hauler will retain the pink copy.
 - o Submit the white copy of the report form to LCPD along with a thirty dollar (\$30) per lot administrative processing fee. Checks should be made payable to the **Lebanon County Planning Department**. The fee may be paid by either the property owner or the pumper/hauler.
- Property owners desiring exemption from their assigned pumping cycle must request an exemption form from LCPD and receive LCPD **written approval** of that exemption request. Examples of acceptable exemptions include having had the tank pumped within last year (one year), newly installing a septic system within last year, etc.
- Property owners wishing to use a pumper/hauler not on the approved list should have them contact LCPD to apply for approval. **Sewage Management Report forms submitted by unregistered pumpers/haulers will not be accepted.**

PROPER SEPTIC TANK CLEANING

Three means of access to the septic tank.
The manhole, a 6" pipe in the center of the tank and the inspection or observation ports



Before Pumping



After Pumping
Correct Approach

SEWAGE PERMIT REQUIREMENTS FOR REPAIRS AND MODIFICATIONS TO SEPTIC SYSTEMS

A Minor Repair/Modification Permit is **REQUIRED** for the following:

(Permit fee is \$ 100.00)

- Replace building sewer
- Inspection port added or replaced on treatment tank
- Baffle replaced in treatment tank (Inlet or Outlet)
- Effluent filter added to treatment tank
- Treatment tank access manhole extension added to grade
- Replace conveyance pipe or delivery pipe
- Replace dosing or lift pump
- Replace dosing pump
- Replace electrical connections

A Minor Repair Permit is **REQUIRED** for the following:

(Permit fee is \$ 250.00)

- Replace treatment tank or dose tank
- Add second treatment tank
- Relocate treatment tank (usually due to building addition)

A Major Repair Permit is **REQUIRED** for the following:

(Permit fee is \$ 400.00)

- Replace absorption area (install new system)
- Elevated mound, at grade bed or pressure dosed system, which require a supplemental fee of \$150.00 for an additional inspection

A Sewage Permit is **NOT** required for the following:

- Snake or jet piping to remove obstruction(s)
- Pump treatment tank or dose tank
- Clean effluent filter or media filter(s)
- Check pump and alarm system